This brief provides quality standards for acceptable community- and household-level handwashing station options within the handwashing station program.

Local procurement or manufacturing of handwashing stations is preferable to ensure handwashing stations can be acquired and installed as quickly as possible.

Please note that estimated costs below only include material costs. Labor costs for all relevant activities should also be taken into consideration when selecting a handwashing station option.

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MINIMUM REQUIREMENTS

SUPPLIES AND CONSUMABLES
- Provide soap
  - Work with communities to ensure adequate soap supply for twelve months
- Provide 1 spray bottle of disinfection solution and paper towels/cleaning cloths for cleaning handwashing station
- Provide mask and gloves for handwashing station operator
- Establish a plan for resupply of consumables with handwashing station operator

HANDWASHING STATION OPERATOR TRAINING
- Designate and train handwashing station operator on following duties:
  - Site management (water and soap available at all times; wastewater disposal; disinfection of handwashing station)
  - Ensuring social distancing practices are being followed
  - Proper use of mask and gloves

SOCIAL DISTANCING
- A distance of 2 meters (6 feet) must be maintained between users while washing hands and queuing for handwashing stations

MONITORING & EVALUATION
- Record all handwashing station installation activities
- Establish and implement 12-month plan for on-going monitoring

SUPPLIES AND CONSUMABLES
- Use signage that is consistent with branding guidelines to designate the area as a handwashing station
- Post handwashing instructions at each handwashing station
- Place social distancing guides on the ground to enforce social distancing
The handwashing station must be set up in such a way that those washing their hands can adhere to social distancing guidelines (2m / 6 ft, between people). All handwashing stations must be set up in such a way that there is always a distance of 2m / 6 ft between all people (those washing hands, those waiting to wash their hands, those collecting water).

QUEUING PROCEDURES:

- When queuing and waiting for water or for access to the handwashing station, people should maintain 2 meters (6 feet) of separation, minimizing the risk of transmission from one person to another.
- The handwashing station operator must ensure that community members do not congregate around the handwashing station.
- All handwashing stations are required to have social distancing guides on the ground. Tape, paint, chalk, or even rocks or sticks on the ground must be used to mark the ground to guide people in keeping the appropriate distance.
COMMUNITY-LEVEL HANDWASHING STATION
OPTION 1: TAP STAND

This option utilizes an existing tap valve at a water distribution location and designates it as a temporary handwashing-only valve. This option is recommended for kiosk-style water distribution points and is intended to be a temporary solution only for the duration of the COVID-19 response.

**REQUIREMENTS:**

- There must be other taps available at the location for safe water distribution
- The use of the valve cannot impede or reduce the ability to efficiently collect safe water
- The valve must be located at least 2m (6’) from other distribution valves to ensure social distancing can be enforced at water distribution points
- Must include proper signage to clearly distinguish the valve for handwashing use and not for water collection. This valve may only be used for handwashing during this time.
  - Signage distinguishing valve as “handwashing only” should be removed at agreed upon time, at which point the valve will return to its original function as a water distribution point
- Must have a place for supplying soap (solid or liquid) at the valve
- Must follow all brand guidelines
- Must have drainage or ability to collect wasted water

**Estimated cost approximately 20 USD (materials only)**
The Tippy Tap is a low-cost hand washing station that provides a low-tech solution for running water to meet hygiene standards. A Tippy Tap can be used as a community-based solution or a household option. However, it is important to remember that stations with a large number of users will require that the water storage container be refilled often and is therefore not always an ideal solution for these high traffic areas. It is generally recommended that the water storage container hold at least 3-5 liters.

**REQUIREMENTS:**

- Must follow all brand guidelines
- Must have a place for supplying soap (solid or liquid) at the valve

Estimated cost approximately 20 USD (materials only)
COMMUNITY-LEVEL HANDWASHING STATION

OPTION 2

This option consists of an elevated water storage container with a hand-operated valve and can be purchased in country or built in country.

REQUIREMENTS:

- Must follow all brand guidelines
- Must have a place for supplying soap (solid or liquid)
- Must have a drainage or wastewater collection system

Estimated cost approximately <100 USD (materials only)
COMMUNITY-LEVEL HANDWASHING STATION

OPTION 3

This option is recommended for highly visible locations (clinics, markets, etc.), and, is recommended for the refugee setting. It could include hands free, foot pedal controls for the valve and/or soap dispensing.

**REQUIREMENTS:**

- Must follow all brand guidelines
- Must have a place for supplying soap (solid or liquid)
- Must have drainage or wastewater collection system

**Please note:** A multiuser handwashing station can also be selected as an option for high traffic areas. A physical barrier should only be used in instances where the 2m (6’) cannot be maintained at the handwashing station, as physical distancing is the better alternative for protecting users.

💰 Estimated cost approximately 100-300 USD (materials only)
Wheelchair accessible handwashing stations should be appropriate for use by those with mobility limitations for them to use safely and with dignity. Please note that foot pedals are not recommended for disability accessible handwashing stations.

**REQUIREMENTS:**

- Access route is free of obstacles, and if applicable, a ramp with a mild slope is installed to enable wheelchair access.
- Basin and tap valve should be a maximum of 0.85 meters (34") from ground level.
- Tap valve for handwashing can be accessed and easily used by individuals with mobility limitations. A maximum horizontal distance of 0.5 meters (20") between the tap valve and the user.
- Soap supply should also be a maximum of 0.85 meters (34") from ground level and a maximum horizontal distance of 0.5 meters (20") between the soap dispenser and the user.