



Volunteer and Investor Partnerships Intern

Who We Are:

The Water Mission® organization is a Christian engineering nonprofit that designs, builds, and implements safe Water, Sanitation, and Hygiene (WASH) solutions for people in developing countries and disaster areas. Since 2001, Water Mission has used innovative technology and engineering expertise to provide access to safe water for nearly four million people in 55 countries. Water Mission has 350 staff members working around the world in permanent country programs located in Africa, Asia, Latin America, and the Caribbean.

Notably, Charity Navigator has awarded Water Mission its top four-star rating 12 years in a row, a distinction shared by less than one percent of the charities rated by the organization. To learn more, visit watermission.org.

Position Summary:

The Volunteer and Investor Partnerships Intern will be responsible for developing processes and materials that will support Water Mission's Stewardship Directors. This full-time, unpaid position is based out of Charleston, SC, and reports directly to the Volunteer and Investor Partnerships Coordinator. While this position is full-time, the hours are flexible upon discussion.

Qualifications Required:

- Enrolled in a 4-year degree program at a university
- Excellent organizational skills
- Interest in nonprofits and fundraising
- Strong verbal and written communication skills
- Proficiency with Microsoft Office applications
- Ability to take initiative; focused and detail oriented

Position Responsibilities:

- Manage projects involving a wide range of research and administrative support
- Assist with written communication to church partners and individuals providing updates on how their giving is making an impact
- Communicate via phone and email with individual and church contacts to follow up on partnership interest and assist in the implementation of engagement programs
- Think critically concerning existing processes and create ways for more efficiency
- Support and implement special events
- Give tours of the Water Mission facility and speak publicly at events regarding the impact of our work

Competencies Required:

- Results Oriented

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- Integrity and Truth
- Attention to Communication
- Teamwork

Interested, qualified applicants should apply at: <https://watermission.org/internships>