

Director of IT/Chief Information Officer

Who We Are:

The Water Mission® organization is a Christian engineering nonprofit that designs, builds, and implements safe Water, Sanitation, and Hygiene (WASH) solutions for people in developing countries and disaster areas. Since 2001, Water Mission has used innovative technology and engineering expertise to provide access to safe water for nearly four million people in 55 countries. Water Mission has 350 staff members working around the world in permanent country programs located in Africa, Asia, Latin America, and the Caribbean.

Notably, Charity Navigator has awarded Water Mission its top four-star rating 12 years in a row, a distinction shared by less than one percent of the charities rated by the organization. To learn more, visit watermission.org.

Position Summary:

The Director of IT is responsible for the overall strategy, organization, and execution of all IT functions within the IT Division. This includes directing all IT Operations to meet staff requirements as well as the support and maintenance of existing applications and development of new technical solutions. This is a full-time position based out of Charleston, SC reporting to George Greene IV, COO.

*Based on the level of experience of the candidate we will hire a Director of IT **OR** Chief Information Officer. While responsibilities of both positions are similar, a CIO will have increased role in strategic organizational planning and development.

Position Responsibilities:

- Maintain a strong Christian witness to colleagues, vendors, donors, and the general public
- Manage and maintain all Water Mission systems and have a high-level understanding of all aspects of the ministry (Volunteer and Investor Partnerships, Marketing, Accounting, Human Resources, International Programs) and how they operate and integrate
- Streamline systems and processes to allow the ministry to be more effective
- Maintain and improve existing IT systems and support
- Evaluate our current systems and processes and make recommendations for future improvements
- Manage ongoing projects and strategy
- Manage and maintain all IT system ecosystems and environments, server class hardware, Active Directory environment, O365, disaster response plan, network, telephone system, laptop/tablet environment, internet
- Work with senior leadership to develop and implement annual Operating Plans & Budgets and Forecasts
- Prepare and make presentations to the Leadership Team, Strategic Partners, donors, and volunteers
- Perform salary administration and conduct interviews and makes recommendations for new hires and consultants

Qualifications Required:

- Personal conviction in alignment with Water Mission's statement of faith and lifestyle demonstrating core values of love, excellence, and integrity required

- Bachelor's degree in Computer Science or equivalent
- 10+ years of leadership experience in business environment
- Work experience with various On Premise and Cloud databases
- Excellent verbal and written communications skills
- Excellent analytical and project management skills
- Excellent relationship-building skills
- Non-Profit Experience a plus
- Database Analysis, Integration, and Conversion
- An understanding of and ability to work with, volunteers, and all levels of staff including indigenous staff in developing countries.
- Working knowledge of industry standards and trends as well as best practices for Office 365, ERP's, CRM's, and multiple databases
- Ability to command respect and project confidence
- Ability to work with a team toward common goals, and overcome diverse obstacles
- Ability to organize personal work load and maintain a well-functioning office
- Ability to work through complex issues and employ reasoning skills to solve problems
- An intuitive sense of timing and appropriateness in relation to projects
- Ability and willingness to work flexible hours including nights and weekends when necessary
- A self-starter who problem solves and follows through without prodding but knows when and how to ask for assistance and counsel
- A level of impeccable integrity and stewardship that demonstrates to those who invest in WM a sense of security and trust that their gifts are well used and invested
- Ability to thrive in a highly fluid environment that can be very unstructured in times of emergency

Competencies:

1. Technical Capability
2. Business Acumen
3. Strategic Thinking
4. Servant Focus
5. Leadership

Interested, qualified applicants should apply at:

<https://watermission.org/get-involved/join-our-team/careers/>