

Accountant

Who We Are:

The Water Mission® organization is a Christian engineering nonprofit that designs, builds, and implements safe Water, Sanitation, and Hygiene (WASH) solutions for people in developing countries and disaster areas. Since 2001, Water Mission has used innovative technology and engineering expertise to provide access to safe water for nearly four million people in 55 countries. Water Mission has 350 staff members working around the world in permanent country programs located in Africa, Asia, Latin America, and the Caribbean.

Notably, Charity Navigator has awarded Water Mission its top four-star rating 12 years in a row, a distinction shared by less than one percent of the charities rated by the organization. To learn more, visit watermission.org.

Position Summary:

The Accountant is responsible for the day-to-day financial activities of the ministry that may include contribution management, accounts payable, general ledger maintenance, account reconciliations, and accurate financial reporting. This is a full-time position reporting to the Director of Accounting.

Position Responsibilities:

- Maintain a strong Christian witness to colleagues, vendors, donors, charitable beneficiaries, and the general public
- Prepare asset, liability, and capital account entries by compiling and analyzing account information
- Document financial transactions by entering account information
- Recommend financial actions by analyzing accounting options
- Summarize current financial status by collecting data and preparing balance sheet, profit and loss statement, and other reports
- Substantiate financial transactions by auditing documents
- Reconcile financial discrepancies by collecting and analyzing account information
- Maintain financial security by following internal controls
- Prepare payments by verifying documentation and requesting disbursements
- Prepare special financial reports by collecting, analyzing, and summarizing account information and trends
- Maintain customer confidence and protect operations by keeping financial information confidential
- Contribute to team effort by accomplishing related results as needed

Qualifications Required:

- Personal conviction in alignment with Water Mission's statement of faith and lifestyle demonstrating core values of love, excellence, and integrity required
- Bachelor's degree in Accounting required

- CPA preferable
- 3 to 5 years of work experience required
- Intermediate Excel skills
- Excellent verbal and written communication skills
- Knowledge of commonly used accounting, business, and manufacturing concepts and practices (nonprofit accounting experience preferable)
- Excellent analytical skills; ability to work through complex issues and employ reasoning skills to solve problems
- International and multi-currency accounting experience a plus
- An understanding of and ability to work with volunteers and all levels of staff, including indigenous staff in developing countries
- Ability to command respect and project confidence
- Capable of working with a team toward common goals and overcome diverse obstacles
- Ability to organize personal workloads and maintain a well-functioning office
- Strong integrity and stewardship, demonstrating to investors that gifts are well-used
- Accounting software experience required; ERP experience preferred

Competencies:

- Attention to Detail
- Concern for Quality
- Independent and Flexible
- Initiative
- Analytical Thinking

Interested, qualified applicants should apply at: <https://watermission.org/careers/>